**BOARD OF PUBLIC WORKS AND SAFETY**

**TUESDAY, NOVEMBER 12, 2019**

**AT 9 AM**

Members present Jonathan Stinson, James Trimble, Cary Sparks and Bob All; Roland Shelton was absent.

**OLD BUSINESS**

**1.Approve Minutes from Board of Public Works and Safety Meeting October 28, 2019**

Bob All made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**2.Open Request for Qualifications – TOWING ROTATION**

The following companies returned signed qualifications:

1. Keller Logistics dba Durr’s Towing/AAA Towing
2. Chuck’s Towing & Recovery
3. Absolute Towing and Recovery
4. Mikes Auto Wrecking
5. Peffley & Hinshaw Wrecker Service
6. Gills’ Towing and Recovery

James Trimble made a motion to take under advisement; this was seconded by Cary Sparks and approved by the Board.

**NEW BUSINESS**

**1.Request from Terre Haute Police Department to Purchase 22 new vehicles off the State QPA Bid**

The Terre Haute Police Department requests Board of Public Works approval for the purchase of twenty-two (22) new vehicles for use in their Patrol and Investigations Division, as direct replacements for aging vehicles currently utilized by the department, varying in age from 10 -14 years old, which are nearing or have passed their mechanically reliable life. These vehicles will be purchased on Indiana State QPA Bid Pricing through Fletcher Chrysler, Dodge, Jeep, Ram in Franklin, Indiana. Total purchase price is $501,641.00 and purchased utilizing 2020 budgeted funds. It is their intention to seek financing for the purchase of 16 of these vehicles within 30 days of anticipated delivery, and purchase the remaining 6 outright with funds budgeted for 2020. Cary Sparks asked how many vehicles are in the fleet and the Board was informed around 140 including training vehicles, there are 113 assigned to individuals. Bob All made a motion to approve; this was seconded by James Trimble and approved by the Board.

**2.Collection Referral Authorization**

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**3.Grass Mowing Lien Certifications**

James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**4.Request for Hardship**

Bob All made a motion to deny; this was seconded by Cary Sparks and denied by the Board.

**5.Application for Brownfields Assessment Grant**

The Department of Engineering informed the Board this as application to US EPA for a combined $300,000 hazardous substances/petroleum Brownfields Community-Wide Assessment Grant. James Trimble made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**6.Payroll**

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by James Trimble and approved by the Board.

**7.PO Registers**

Cary Sparks made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Bob All and approved by the Board.

**8.Request for Handicap Parking – 2250 Garfield**

Based on a recommendation from the Department of Engineering that this residence has a garage Cary Sparks made a motion to deny; this was seconded by Bob All and denied by the Board.

There being no further business Bob All made a motion to adjourn; this was seconded by James Trimble and approved by the Board.

Robin A Drummy, Administrator

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY, NOVEMBER 25TH AT 9 AM**

Any individual who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a public meeting, program, service, or activity of the City of Terre Haute, IN contact City of Terre Haute Human Relations office at 812-244-5611, as soon as possible, but no later than 48 hours before the scheduled event.